

MINUTES OF THE COTTONWOOD HEIGHTS HISTORIC COMMITTEE HELD

APRIL 12, 2017, 6:00 P.M.

(Draft)

Members Present: Don Antczak, Gayle Conger, Allen Erikson, Max Evans, Jerri Harwell, Carol Woodside,

Members Excused: Melinda Hortin, Sylvia Orton, Joyce Wilson

Others Present: Mike Peterson, City Councilman

The meeting started at 6:00 pm, with Max Evans presiding.

City Update. Mike Peterson reported 2017 Municipal Elections will be held Tuesday November 7, 2017. The following 4-year-term positions will be voted upon: Mayor and two Councilmen. The candidate filing period begins Thursday, June 1, 2017, and ends Wednesday, June 7, 2017. The city's **fiscal year budget** ends June 30, and 2017 funding requests must be submitted soon. The group was reminded about the **Historic Committee Storage Closet** and it was decided to issue 3 closet keys, one each to Max Evans, Gayle Conger, and Sylvia Orton.

Committee Business. **Book Update:** Gayle Conger reported she will be meeting with Allen Roberts Friday 4/14/17, to further discuss the book. There are several decisions regarding binding, number of copies, cover, printing, hard or soft copies, copies on disc, color or black and white photos, number of pages (text, maps, images), which must be made prior to printing. **ILS CLG Grant Bids:** A sub-committee is being formed to oversee solicitation and review of competitive written quotes for completion of an Intensive Level Survey on 16 properties in Cottonwood Heights City. This project is part of a Local Certified Government Grant application. The sub-committee (consisting of Don Antczak, Max Evans, Gayle Conger and Carol Woodside), has been asked to get together following this meeting to begin organization. **Committee Bio Sketches:** Dan Metcalf reminded the group he is still in need of some biographical sketches for some committee members. Please send them to him via email at dmetcalf@ch.utah.gov. **New Committee Member:** James Kichas is being considered to become a new member of the Historic Committee. Mr. Kichas has an impressive background in archiving and will soon be interviewed by the City Manager. **New Meeting Time:** It was decided the **monthly Historic Committee meeting starting time should move forward to 5:30 pm.** This change more closely corresponds with the City's business hours and easy access to the building.

Printing Information. Allen Erikson presented information on different aspects of printing (standard printing services, eBooks, on-line bookmaking tools, BYU formatted city histories tools. After discussion, it was suggested we be the publisher, our photos are mainly black and white, and we should have our

book on disc as well as hard-copy format. It was also decided that Max Evans will further investigate printers.

Historic Sub-Committee Ordinance Review. Carol Woodside reported the sub-committee consisting of Gayle Conger, Allen Ereksen, Max Evans, and Carol Woodside, has been organized and the members have received copies of the information to be reviewed and simplified. Max Evans, who has extensive experience in this type of work, has edited a simplified draft which **will be discussed by the sub-committee at a 4:30 pm meeting on May 12, 2017 (just prior to the next regular committee meeting).**

Wrap Up & Adjourn. Max Evans wrapped up the discussion and the meeting adjourned at 7:30 pm.